



NAUMS News

MINISTRY OF SCOUTING

VOLUME 6 ISSUE 1

APRIL 12, 2004 PAGE 1

Editor's note:

Your Board of Directors has been very busy over the past 13 months. Two face-to-face meetings and hundreds and hundreds and hundreds of e-mails.

As you will see as you read this issue of *NAUMS News*, we have made a lot of progress. We have received a significant amount of support, encouragement and involvement from our friends with the UMMen and BSA.

If you have questions as you read this, please feel free to contact me.

I hope you had a Blessed Easter. Thanks for all you do for our Ministry.

Bob Chase
President, Editor

Where We Are

Since the last issue of *NAUMS News* the Board of Directors of NAUMS has spent a considerable amount of time reviewing our financial status and discussing our future. We are finally moving forward.

As discussed on page 5, we are working with the UMMen to develop Youth Mission Projects for 2006-2008. We are also developing a Dental Project with the UMMen that, combined with ongoing gleaning projects with the Society of St. Andrew, will represent our response to the BSA National Good Turn For America.

We have ordered 8,800 Bibles for Phil-

mont for this summer. Significant help this year came from the UMMen Foundation and from and Eagle Scout, Jon Londeen, who asked for donations to our project in lieu of gifts at his Eagle ceremony. Over \$700 has been donated in his honor.

Membership cards for 2004 have been mailed out to this year's and last year's members.

With the change of this year's Annual Meeting to Nashville in September, our 2006 meeting will be held in Dallas.

Plans are being made for a number of events in 2004 and 2005. See the articles below.

Plans for 2004

The Board of Directors has changed the location and date of this year's meetings. The Annual Meeting of Members will be held in Nashville, TN on September 18, 2004, beginning at 2PM. This will be in conjunction with the District and Local Scouting Coordi-

nators and UMMen President's Training.

The Board of Directors will meet that morning and on Sunday. Members are welcome to attend.

Don't forget the training opportunity at Philmont. See the details on Page 2.

NAUMS Annual Meeting - September 18, 2004

Plans for 2005

This will be a year of special interest and lots of activities. Training at Philmont will be led by Gene Winland and will be July 10-16, 2005, at PTC—Cimarron, New Mexico.

The UMMen will meet for their 9th

quadrennial Gathering at Purdue University in West Lafayette, Indiana, July 15-17, 2005. There will be workshops on the Ministry of Scouting as well as training opportunities. (Continued on page 3)

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Directors and Officers

During the Annual Meeting last June, four At-large Directors were elected to a four year term. Mildred Keeney from Kansas City, MO, Karen Heim-Baugh from Evansville, IN, Peter Saderholm from Gambrills, MD, and Bob Chase from Keyesport, IL. Gene Winland from St. Petersburg, FL was elected to a one year term.

The Board of Directors elected the following officers to serve a one year term:

Bob Chase, President; Chuck Jones, Vice President; and Rick Hunt, Treasurer. Karen Heim-Baugh has one year remaining in her term as Secretary.

During the Annual Meeting in Nashville in September, 2004, four At-large directors will be elected to serve four year terms. These will be for the terms currently filled by

Hank Voegtler, Chuck Jones, and Gene Winland and the term vacated by Linda Hildebrand when she resigned in February. We must have nominations from the Northeast Jurisdiction.

There will also be elections to fill the remaining three years of two directors elected in June. Peter Saderholm was unable to attend our meetings and Mildred Keeney has recently been diagnosed with cancer and has begun treatments. She has resigned from the board effective in September.

Directors (and officers) of NAUMS have two distinct and demanding roles. One is to plan for and execute the approach to Ministry of Scouting that NAUMS stands for. The other is to main-

tain and operate the Non-profit Corporation that is NAUMS to the state of Tennessee.

We have done a reasonable job of the first role but not as well with the second. Directors are usually elected by the members for their involvement in the ministry and not for what they bring as directors of a corporation. As a result, many directors have not understood the fiduciary duties demanded of a director.

We need your help in identifying people committed to the ministry who have corporate backgrounds in fields such as legal and accounting. If you know of someone you believe can help the Association leadership, please send their name and e-mail address to: nominations@naums.org.

NAUMS Web Site:
<http://www.naums.org>

The Best Training Is At Philmont

Plan a great family vacation by signing up for the United Methodist Scouter's Workshop at the Philmont Training Center near Cimarron, New Mexico, during the week of July 11-17, 2004. It will be a great week and a wonderful chance to get that training you always wanted. Contact your BSA Council for registration information.

The week's program will cover all aspects of our

Ministry but will still allow considerable time to enjoy the New Mexico environment. There are programs for all ages.

If you have any questions, please contact Dr. Karen Heim-Baugh, Course Director, at: heim-baugh@naums.org. Gene Winland will be the course instructor.

Support from UMMen and BSA

During the past year, as the Board of Directors of NAUMS has been struggling to get our corporate "house" in order, we have had wonderful support from the UMMen and BSA. To Dr. Joe Harris and Bishop Ernest Lyght and the General Commission on United Methodist Men, Gil Hanke and the Na-

tional Association of Conference Presidents of UMMen, Robert Powell and the UMM Foundation, from Larry Coppock, National Director of Scouting Ministries—CYCSA/S, and from Don York, BSA Relationships Director. To all of you, thanks for sticking with us through this process.

New Chapter Information

New Chapters are forming in:

- Northwest Ohio. Contact Doug Seidl at djseidl@voyager.net

- Oklahoma. Contact Don Whitman at DonPamWhitman@aol.com. If you are thinking about forming a

chapter or have a chapter that could use a little help, contact Shirley Lundy at: (316) 684-4914 or by e-mail at: bsamom@wichitaua.com.

Board of Directors Meetings Report

The Board of Directors met in person June, 2003, and again in March, 2004. They also met on-line from November, 2003 until March 2004. Here is a summary of those meetings.

Our membership in 2003 was 355 Life Members and 243 Regular Members. A total of 598.

There was a motion that we retain a Forensic Accountant to review our financial records for a cost of up to \$1,500. It was defeated. It was decided that we would contact our former officers to see if missing information could be located. That was done but proved unsuccessful.

We established a separate account for designated funds (Life Member dues and Bible Project

donations.) Refer to the reports on pages 4 and 5 for more details.

Three members of the Finance Committee sent what was intended to be a private letter to the District Attorney General of Tennessee requesting an investigation into NAUMS' spending. The Board determined that the letter contained inaccuracies and implied Board approval, which had not given, and a correction letter was sent along with letters of apology to individuals on the board whose involvement was inaccurately implied.

We discussed new ministry ideas presented by Mildred Keeney and Karen Heim-Baugh. We will be developing programs with the NACP and GCUMM related to Youth Dental needs and Youth Mission projects.

The board approved an operating budget for the first time since the mid 90's. See page 4.

The Board approved reimbursing individuals for expenses (primarily postage) incurred for NAUMS.

The 2004 Board and Annual Meetings were moved to September to coordinate with UMMen events in Nashville. Also, because of the financial situation, the Directors traveled to the meetings in June 03 and March 04 at their own expense.

Our 2006 Annual Meeting will be held in Dallas, Texas.

Our procedures for handling incoming mail were reviewed and Tina Justice has agreed to handle our mail for the short term.

What We Found

The various components of what we found and what we have done are discussed in other columns of this newsletter. An overview is provided here.

The two biggest problems with our financial situation were: 1) that we had no operational procedures or guidelines, and 2) the Directors failed in their fiduciary duty to provide oversight to the fiduciary officers of the Association and to demand information. See details on page 4.

We did not have a clear definition of how to handle Life Member dues. As a result (combined with the problems above) some Life Member dues were used for short term operational needs. The Board has taken steps to fix this. See details on page 5.

These financial issues were not short term problems nor were they created by any individual officer or director. They go back to at least the mid '90s. We have been working on detailed procedures and guidelines for the Board to cover all

aspects of corporate operation and those documents will be reviewed and approved at our September meeting.

There were no corporate records for NAUMS. There were four or five boxes of personal document files from offices in the GBOD (Rev. Byron White and the late Jim Snead.) Those files have been sorted and reorganized. See details on page 6.

We were in violation of Tennessee Non-profit Corporation Law but we have corrected the problems and are now compliant. See details on page 6.

Because of the financial situation and concerns of potentially larger hidden issues, the Board decided it could not spend any money in 2003 and did not send out an additional newsletter in 2003 and did not send out 2003 membership cards. Now that we have a 2004 Budget (see page 4) and a plan for handling Life Member dues, we will be sending out information on a regular basis.

Plans for 2005 (Continued)

NAUMS will have a booth at the Ministry Fair. The Annual Meeting will be held on July 16th at Purdue during the men's event.

Also, the National BSA Jamboree will be held at Ft. A. P. Hill, Virginia beginning on July 25, 2005.

NAUMS will have a combined booth with OCYSA/S for the Ministry of Scouting at the Religious Relationships tent. Larry Coppock and Pat Long will be coordinating the details including scheduling booth workers. If you would like to help, contact Pat at: long@naums.org.

Financial Issues

As stated in the article on page 3, we got into financial trouble because the Board did not provide the oversight needed and did not insist on detailed financial information. The Board essentially trusted the officers to do what was right for the ministry.

Since the early or mid 90's the President and Treasurer were relied on to "take care" of finance needs. There was no Board approved budget, no guidelines, no procedures and no demands for information.

When the Board began reviewing the check register information from September 1998 to March 2003, which was created by Bob Vogt last year, we found two ma-

job problems. One was that the former President and Treasurer had been reimbursed for travel and expenses without any expense report documentation and the second was that there were some reimbursements that were not obviously NAUMS business or that appeared excessive.

The Board has spent considerable time discussing how to handle these issues and is in the process of finalizing recommendations which will be presented at the September meetings.

The lack of clear documentation led us to take a conservative approach where we could not simply assume all of the re-

imbursements were for NAUMS business. Some of the documentation that did exist was in the form of credit card statements rather than actual receipts. Also, there were some checks that did not track to any documentation.

None of the reimbursements had been approved directly by the Board although some had been reviewed by the Executive Committee and some had been approved by accepting the Treasurer's Report each year.

We are developing guidelines and procedures for what is required for reimbursement and what is required to pay an invoice. These will be presented in September.

NAUMS Budget for 2004

NAUMS Budget for 2004

Approved by the Board of Directors March 8, 2004

Income			Expenses		
	2003	2004		2003	2004
Annual Dues	\$3,300.00	\$3,500.00	Administrative	\$229.29	\$150.00
Chapter			Bank Card	\$143.15	\$0.00
Dues	\$245.00	\$250.00	Bank Charges	\$59.00	\$60.00
Member Dues	\$565.00	\$500.00	Licenses/Fees	\$20.00	\$50.00
Grants			Professional Services	\$0.00	\$100.00
Contributions	\$145.00	\$100.00	Cell Phone	\$711.45	\$0.00
Sales			Postage	\$45.00	\$150.00
Wyatt	\$900.00	\$500.00	Printing	\$220.00	\$250.00
Patches	\$340.00	\$100.00	Newsletter	\$367.00	\$1,000.00
Shirts	\$516.00	\$200.00	Board Meeting	\$0.00	\$100.00
Banners	\$15.00	\$0.00	President's Travel	\$335.00	\$250.00
Name Tags	\$24.00	\$0.00	Directors' Travel	\$0.00	\$1,000.00
Shipping	\$50.00	\$50.00	Annual Meeting	\$0.00	\$500.00
Interest	\$8.00	\$0.00	Shipping	\$3.32	\$50.00
Misc	\$95.00	\$100.00	Program	\$0.00	\$500.00
Reimbursement	<u>\$750.00</u>	<u>\$0.00</u>	Due to Endowment	\$3,000.00	\$1,000.00
Total	\$6,953.00	\$5,300.00	Contingent Funds	<u>\$0.00</u>	<u>\$140.00</u>
			Total	\$5,133.21	\$5,300.00

NAUMS Shirts For Sale

We still have a few high-quality, limited edition polo shirts available with the NAUMS logo prominently displayed.

The shirts have a distinctive

herringbone weave and come in two colors: white with black trim on the collar and sleeves—available in L and XL, and gray with red trim—available in M.

The cost, including shipping, is \$32. To order, use the form on page 7 and indicate the quantity and choice of color. Quantities are limited, so order now.

NAUMS Life Member Dues

In the early days of NAUMS, Life Member Dues went directly to the GBOD and then to the UMMen Foundation for the Scouting Endowment. This helped establish the Endowment that now supports the Office of Civic Youth-Serving Agencies/Scouting of the GCUMM.

The loss of revenue to NAUMS was balanced by receiving the revenue from the United Methodist Scouting Awards, namely: Cross and Flame, Torch and Bishop's Award of Excellence. When the GCUMM was created in 1996, they reclaimed those awards and the revenue from them.

Sometime between 1996

and 1998, NAUMS Life Member Dues stopped being sent to the Scouting Endowment and were simply placed in the NAUMS checking account. The NAUMS brochures in the late 90's and in 2001 have been clear that Life Member Dues would be used for NAUMS program needs.

Unfortunately, there were some undated brochures created by GBOD prior to the GCUMM creation that indicated otherwise. There is nothing in NAUMS meeting minutes back to the early 90's that offers any clear understanding of how Life Member Dues would be handled.

To resolve the ambiguity and to establish a clear precedent for the future of NAUMS, the Board

established that from September 1, 1998, Life Member Dues would be placed in a permanent restricted fund and only the income from that fund would be used for program needs. It also established an amount of \$16,000 that had been spent since September 1998, on short term needs that was due to the Life Member Endowment Fund. As you can see in the Budget on page 4, the Board used \$3,000 from 2003 year end revenues to begin to pay back that debt. It also shows that \$1,000 budgeted for this year's payment which would mean that 25% of the debt will be paid by the end of this year.

Youth Mission Trips Forming

The Youth Mission Project that is being developed by Dr. Karen Heim-Baugh has the following basic information for youth and adults who might be interested. Approximate cost will be \$2,500 so start getting sponsors.

The following are the dates, places and coordinators:

- Summer 2006—Philippines led by Rev. Noah Panlilio and Dr. Karen Heim-Baugh
- Summer 2006—Africa University led by Rev. Art Collins

- Summer 2007—Costa Rica led by Gil Hanke
- Summer 2007—Alaska led by Charlotte Barker and Larry Coppock
- Winter 2008—Southern Chile led by Bob Chase

To get your name on the list of interested youth or adults or to receive additional information as it is available, send an e-mail to: umscoutmission@aol.com

Youths must be a registered member of one of the Youth Serving Agencies. Adults must be members of NAUMS.

Upcoming Meetings And Events

- Philmont Training Program – 7/11-17/04 – NM
- Scouting Coord Training—9/17-18/04—Nashville
- Board of Directors – 9/18-19/04 – Nashville
- NAUMS Annual Meeting—2:00 PM—9/18/04—Nashville
- Philmont Training Program—7/10-16/05—NM
- 9th National Gathering of UMMen—7/15-17/05—Purdue University, W Lafayette IN
- Board of Directors—7/16/05—W Lafayette IN
- NAUMS Annual Mtg—7/16/05—W Lafayette IN
- BSA National Jamboree—7/25/05-8/3/05—Ft A P Hill VA

Corporate Records

We really did not have very many corporate records in the boxes of personal files that were given to Bob Chase in March, 2003. There was no book of minutes, no copies of IRS determinations (we are officially classified as a 501C3 corporation,) no files of dealings with the Tennessee Secretary of State's office, etc.

With the approval of the Board of Directors in June, 2003, Bob took the boxes of

files, created a complete inventory of all files and sorted the files into four categories—NAUMS records, NAUMS and ministry information, affiliate information and trash. At the March, 2004 Board meeting the board agreed with the sorting and disposed of the trash.

From the files of NAUMS records, we were able to find minutes of meetings going back to the beginning of NAUMS in the mid 80's. From

that material and other history information, a history of NAUMS is being developed. If you have information about the history of NAUMS, please let Bob Chase know (address on back page.)

The new Procedures and Guidelines will have a section on how future Boards are to maintain the corporation's records and the Bylaws will clearly state who is responsible for maintaining the records.

Tennessee Law Compliance

There are two main areas of Tennessee law that we have to deal with. One is what is required of all non-profit corporations and the other deals with soliciting donations.

Regarding the first we use the office address of the General Commission on United Methodist Men (1001 Nineteenth Ave S, Nashville, TN) as our physical corporate

address. Ann Waller-Bee is our Registered Agent and she has a copy of the records we are

ter and Bylaws, list of directors, list of members, and meeting minutes. Those records are up to date as of January 1, 2004.

For the second we have received from the Secretary of State's office an exemption from the requirements for filing information regarding our receipt of charitable donations. We will lose that exemption when our dona-

**NAUMS Is now fully compliant
with Tennessee Non-Profit
Corporation Law.**

required to maintain at that address. Those include: Char-

Missing Documents

We now have minutes from every year of the corporation's existence but there may be additional meeting minutes that we don't

have. If you have minutes from Board Meetings or Annual Meetings in 1995, 1996 or 1997, or the Executive Committee in 1991,

please contact Bob Chase. If any of the past presidents of NAUMS happen to find any official corporate records, please send them to Bob.

Recognition

Dr. Joe Harris, General Secretary of the GCUMM, will receive the BSA Silver Buffalo award at the BSA Annual Meeting in Chicago, May 21st. Congratulations Dr. Joe! Great recognition of what

the GCUMM has done for our ministry.

Glenn Wintemberg from St Charles, MO, has been elected President of the NACP. Glenn, welcome to the Board of Directors of NAUMS .

Use the application on this page to join NAUMS or to renew your membership. You may also indicate your willingness to help the Board of Directors by joining one of the NAUMS Committees. Make your check payable to **NAUMS** and mail with this application form to:

NAUMS, P.O. Box 23172, Nashville, TN 37202-3172.

Thank you for your support.

NAUMS Individual Membership And Sign-up Form

Sign up for:	Price	Payment Enclosed
<input type="checkbox"/> New Regular (Annual) Membership	\$ 25.00	_____
<input type="checkbox"/> Renew Regular Membership	\$ 25.00	_____
<input type="checkbox"/> New Life Membership	\$ 250.00	_____
<input type="checkbox"/> Contribution		_____

Designation (if any)

NAUMS Patch Quantity _____ \$ 5.00 per patch plus \$3.00 _____
for shipping & handling

Please send _____ NAUMS shirts. Size _____ - Color _____. Amount : _____

Total Payment Enclosed _____

Make your check payable to NAUMS

Sorry—we can no longer accept credit card payments.

My contribution to the Bible Project is noted above. Please send me _____ Jamboree Bibles.

Name

Address

City, State, Zip

Phone

E-mail Address

Please note that individual memberships are available to individuals only. Spouses must join separately to be eligible for election as a Director. Most of NAUMS operational funding comes from annual member dues so please encourage your friends and neighbors to join.

Chapter Renewals

Chapter members must renew with their chapter. The renewing chapter collects the \$25.00 dues from each of its annual members and sends a list of member information (as above for individuals) with a check for \$35.00 for the chapter plus \$12.50 for each annual member. Life Members do not pay additional NAUMS dues but may pay dues to the chapter as the

chapter determines.

New Chapters should send a list of Chapter officers and the Chapter name along with the list of members. From each renewing Chapter, we would like to receive a brief report on what was accomplished in the previous year with a list of new officers. What you accomplish may well be an inspiration to another chapter.

Send Membership Renewals,
Contributions and Address
Corrections to:
NAUMS
P. O. Box 23172
Nashville, TN 37202-3172



Address Service Requested

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NAUMS NEWS

APRIL 12, 2004 PAGE 8

NATIONAL ASSOCIATION OF UNITED METHODIST SCOUTERS

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**We're on the web:
<http://www.naums.org>**

Dedicated to Enhancing the Ministry
of the United Methodist Church by
Utilizing the Programs of the
Boy Scouts of America,
Camp Fire USA, 4-H Clubs and
Girl Scouts of the USA.

Time for Annual Members to Renew

It's that time of year for all Regular (annual) Members to renew their membership in the Association. All Regular and Chapter memberships are on a Calendar Year basis. New memberships received after September 30, 2003 were applied to 2004.

As you can see from the many reports in this issue of *NAUMS News*, there has been great progress in putting NAUMS back on track.

Your continued membership represents our primary source of operational funding. Please renew and encourage others to join.

Note that Chapter members must all renew with the Chapter. The Chapter is responsible for collecting the dues and sending a list of members along with the chapter fees (including 1/2 of the Regular Member dues) to NAUMS. Please refer to the bottom of page 7 for details.